

BIRMINGHAM MOSQUE TRUST LTD.

Marriage Procedure – Islamic Nikah & Registered Civil Ceremony Combined

1. The couple wishing to marry must both visit the mosque office and set a provisional date for the ceremony allowing a notice of at least 3 weeks (16 working days). They MUST each bring at least one form of photo ID (bearing accurate and up-to-date details) with them.
 2. A provisional date will be set for the couple and a copy of their ID kept on file. They will be provided with an official mosque letter (addressed to the Chief Superintendent Registrar) confirming the provisional date that has been arranged.
 3. The letter must be taken to the Register Office (Birmingham: Broad Street) and presented there in person. The couple must also present their ID to the office.
 4. The couple will be told to return to the Register Office in approximately a week's time to collect a provisional certificate from the office. There is a fee of £30 per person (£60 for both) which must be paid by the couple to the Register Office for the certificate.
 5. The certificate, which is a legal document, must be brought to the Central Mosque and handed to the main office at least one week before the date of marriage along with the following information: full names and addresses of 2 witnesses, father's name and profession for both individuals. The mosque will transfer the information and details to a final Certificate of Marriage.
 6. On the day of marriage, an Imam from the mosque and a Registrar based at the mosque will be present to conduct the ceremony. The Certificate of Marriage will be completed and presented to the appropriate parties. There is a fee for the final certificate of £200 (£100 towards the Register Office and £100 towards the mosque) payable to the Birmingham Mosque Trust which must be paid in cash on the day of marriage.
- **INFORMATION:**

The mosque cannot conduct an Islamic Nikah on its own. The mosque's license to carry our marriages only allows the combined ceremony of Nikah and Civil marriage.
 - The mosque can conduct a Registered Marriage without a Nikah if a Nikah has already taken place and the necessary Islamic documents are in order and available.
 - The mosque does not and will not participate in any culturally defected marriages or sacrilegious practices relating to the sanctity of marriage.
 - Couples wishing to get married must try their very best to ensure that they have fulfilled all Islamic requirements before, during and after the marriage. This will ensure that an Islamic marriage is valid. A marriage is a bond of love and faith where commitment and future must be considered wisely. Couples who have doubt or uncertainty should consult our Marriage Bureau advisors for some friendly and straightforward advice.
 - We cannot conduct the Islamic Nikah ceremony of a sister during pregnancy but will be happy to conduct the ceremony either before conception or after birth of a child.
 - Marriages conducted by the Birmingham Mosque Trust are both registered Civil Ceremonies and Islamic Nikahs and therefore will be kept on file at the Public Records Office.